

# *Aspire Institute After School Tahfiz Orientation Programme For 2022*



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# *Our Objectives & Goals*

- To provide Islamic Education to every Muslim child via **Islamic Environment**
- To engage students in **meaningful after school activities**
- To nurture future generations to become **responsible and beneficial** members of society



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# *Our Programme*

- Islamic Education Enrichment Programme which encompasses
  - Solat
  - Tilawati or Quran Reading
  - Hafalan of Surahs from Juz'Amma (Year 1)
  - Book of Surahs :Which includes 9 surahs such as Al Mulk, Surah Wakiah & Surah Yasin (Year 2)
  - Intergrated Programme covering 5 subjects



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# Our Programme

- Subjects
  - Doa & Akhlak (Monday)
  - Seerah (Tuesday)
  - Arabic Language (Wednesday)
  - Tauhid (Thursday)
  - Hadiths (Friday)
  - Juz 'Amma / Book of Surahs (Daily)
- Progress report Card



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# *Our Staff*

- Graduates in Islamic Education from Local and Overseas Universities/ Institutions
- Degree or Diploma Holders
- Recognised under Asatizah Recognition Scheme (ARS - MUIS)



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# *Administrative Matters*

## *Every parent will receive*

- Terms and Conditions Booklet
- Juz'Amma / Book of Surah Schedule for 2022
- Aspire Institute Calendar for 2022



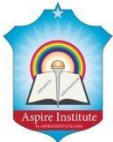
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# Registration

- Duly completed forms
  1. Student Particulars Form
  2. GIRO Application Form
  3. Terms and Conditions Declaration Form must be submitted to the respective campus administrators upon registration.
- In the event of changes, the campus administrators must be informed so that the information can be updated.



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# *Terms and Conditions Booklet*

- Supervised homework (Not tuition services)
- Programme ends at 6pm.
- Late pickup fine for those who leave after 6.30pm
- Students need to sign in upon arrival and parents need to sign out when fetching their children home
- Medical / health/ dietary restrictions
- Attire- Long pants and long sleevetops.
  - Girls must wear hijabs.



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# Terms and Conditions

- **Withdrawal notice** to be given in writing by 2 months in advance.
- Students **are not allowed**:
  - \* to bring handphones, electronic gadgets
  - \* to put on jewellery
  - \* to bring large amounts of money to the centre
- Students **are not allowed to enter the campus if they are not well.**
- GIRO fee deduction on 21<sup>st</sup> of each month.
- Sending & fetching arrangements
- Update Particulars



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# *Terms and Conditions*

- Aspire Institute AST has its own calendar and we are closed on some school holidays. **No pro-rated fees on these months.**
- Absent- if your child is absent short term or Long term absences without any explanation or news, fees are still payable.
- In the rarest unlikely case of another CB, usual monthly fees are still payable as Teachers will switch to online teaching.
- 2 month notice is compulsory when you want to withdraw your child.



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# Terms and Conditions

- December fees will be offset for the final month after 2-month notice is given before withdrawal. December fees will be forfeited if 1 month notice is not served.
- Security deposit is to offset any outstanding fees, if any , after withdrawal. It will take 90 days to be refunded.
- Fees are payable by bank transfer or GIRO. GIRO will only commence after we have made submissions and got approval by the banks. You will be notified before any GIRO deductions commence. Our admin will inform you if your GIRO application is approved or rejected. **If you have not received any notification from us on the approval or rejection of your GIRO submission, pls do not assume you are already on GIRO payment.** Our admin will remind you to make fees payment. And kindly do not argue on this issue and insist that you are already paying by GIRO.



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# Terms and Conditions

- Admin number is for registration, fees and official announcements and any updates with regards to AST.
- Campus number is for liaising with the Teachers in charge of the campus on fetching and sending of students, absence and arrival and departure of students and campus matters.
- It is important to save these numbers as you will be listed in broadcast group. If you do not save these numbers, you will not receive the messages.
- Students who are on twice a week Programme must stick to the days they have opted for. This is because subjects are different daily so it is best not to miss the lessons from the subject of the day. Switching days also affect our logistics.



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# Terms and Conditions

- For Tampines, we have 3 campuses. The campus at 201E and 201E2 is reserved mainly for students who walk from the nearby schools namely Yumin , Chongzheng and Angsana. We also give priority to students who take the public transport to this campus. Students who take school transport or send and fetch by parents will be placed at our Tampines campus at Blk 316.
- Other Changes:  
1-way and 2way transport for all campuses are now available.  
School Holidays in 2022, option to start as early as 8am at \$10 additional charge each day.



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# *Aspire Events for 2022*

- Events
  - Iftar
  - Celebrations
    - \* Eid
    - \* Muharram
    - \* Children's Day
    - \* National Day
  - Maulid Nabi



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# *Aspire Institute After School Tahfiz Programme Aims*

- \*To instil the next generation with Islamic knowledge and values
- \*To encourage the Islamic way of Life
- \*To Develop a Partnership with Parents in nurturing their children
- \*To Form Bonds of Friendship amongst parents, staff and students



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# Contact Us

- Administrator : 8784 8470
- Tampines Campus 316: 9477 9134
- Tampines Campus 201E: 9477 9154
- Woodlands Campus 306: 9477 9402
- Woodlands Campus 827: 9477 9414
- Sengkang Campus: 9477 9461
- Jurong East Campus: 9477 9440



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*We would be happy to hear from you*

Should you require any further information or would like to make some clarifications,

Please contact our Administrator at  
8784 8470 or you may drop us an email @  
[registrations@aspireinstitute.com](mailto:registrations@aspireinstitute.com)



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# Thank You!

# Syukurran!



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